

Brigg Town Council Meeting
Tuesday 27th January 2026 at 7.15pm
Angel Suite, Exchange Place, Brigg, DN20 8LD

Chair – Cllr Penny Smith – Mayor of Brigg

Present – Cllrs Carl Sherwood, Nigel Sherwood, Penny Smith, Jane Kitching, Rob Waltham, Sharon Riggall, Paul McCormick, J Gibbons

Also Present – Kerry Hutchings – Clerk
Police Sargeant Will Harrison
Keith Simpson
1 x Brigg Resident

A minute silence was held for Chris Dyson, former Brigg Councillor.
Cllr Smith updated on previous Mayor, Donald Campbell health
Keith Simpson led the Council in prayers and remembered the family of Chris Dyson and Donald Campbell and his family.

2025/092 Cllr Smith welcomed everyone

2025/093 Police Sargeant Will Harrison updated Council on the Winter Policing Plan and responded on a question posed by Cllr Waltham re schools and early intervention. Working with the Youth Justice Partnership, working with vulnerable young people, mini police and advised that a High Harm Reduction Officer starting locally in February.
Cllr Waltham also asked if the Police could take a proactive approach to the cyclists, vehicles and CCTV collection in the town, to reassure local residents.

2025/094 Public Participation

Resident of Brigg thanked Brigg TC for the addition of the agenda item regarding writing to the Secretary of State for Transport. He supported the Council and suggested some timetable changes that Brigg TC agreed were very good ideas. Cllr Waltham thanked the gentleman for his comments.

2025/095 Apologies were received and accepted from
None

2025/096 Declaration of Interests

a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared.

All Brigg resident Councillors declared a pecuniary interest in agenda item 8c and d

b) To note any dispensations given to any member of the council in respect of the Agenda Items listed below.

A blanket dispensation be awarded, as without business would be impeded.

2025/097 Minutes of previous meetings

a) To **approve** the minutes of the meeting of Brigg Town Council held on Tuesday 25th November 2025

Proposed Cllr C Sherwood

Seconded Cllr N Sherwood

Agreed – All Councillors present

b) **Council received** an update on matters from the minutes not appearing anywhere on the agenda from the Clerk.

Oikos have had their ESAG, Ras and TTRO approved. So far they have not submitted a grant application for their insurance. As per October meeting BTC only involvement is paying for the TM road closure on the day.

Planning application for listed building consent has been submitted and accepted. Planning officer has requested to meet me on site next Monday with the conservation officer.

Flags have arrived for Buttercross. Flag poles to be stressed tested at the same time as installation by NLC contractors.

- c) The minutes from the planning and environment committee were received for information.
- d) The recommendations from the Personnel Committee held on Thursday 22nd January 2026 **be approved.**
Proposed Cllr C Sherwood
Seconded Cllr P McCormick
Agreed – All Councillors present

2025/098 – Ward Councillors report

Cllr Waltham

Updated on the roads that will be receiving treatment during February – Elwes Street, Bigby Street, Queens Street, Princes Street, Garden Street.

The Toucan Crossing on Wrawby Road to be installed in February.

Temporary Banking Hub has opened in the Hub in the Angel Building. The permanent one is to be announced shortly.

Jobs Expo at Baths Hall on 5th March 2026.

Red Bins roll out has started. The new collections regime will start in April.

Just Go bus service is being renewed. This will be extended for 4 years and will be called “Connect 2” – the local call centre will offer a more personal element to the bookings.

New Leisure Centre offer – 2 more products. Over 60 at a reduced rate of £25.99 per month.

Young people (14-17 years) at £17.99 per month.

Local Plan for Brigg – Developers will need to meet the Older people’s accommodation criteria

Weed clearance and Grass Cutting. Devolved payment up by 3.8%

PCC will be abolished by May 2028. A new Committee for Humberside Police, with the 4 unitary authorities to be formed. All authorities agreed to sat with Humberside Police Force.

Air fryers/slow cooers and kettles being rolled out again, commencing 9th February. (12th February in Brigg). Bookable on line or at the Hub.

Anglian Water Mains laying commences on Melton Road, Wrawby – 13-16 Feb and 20-23rd Feb, with full road closures at weekends.

Cllrs Waltham and C Sherwood attended a Brigg Site visit with the Conservation officer at NLC. Actions were approved to improve buildings in the town.

2025/099 – Correspondence

Correspondence from Mr Craig received and comments noted.

Being a War Memorial, Brigg Town Council would not be changing its policy and it remains that only Poppy Wreaths may be placed on the War Memorial

Proposed Cllr C Sherwood

Seconded Cllr Smith

Agreed – All Councillors present

2025/100 Financial – to receive information and resolve matters arising.

- a) To **approve** the Payments for Brigg Town Council to 31st December 2025

Date	Payee Name	Ref	Ex Vat	£ VAT	£ Total Amnt	Transaction Details
03/11/2025	NLC	BACS	£ 4,682.08	£ 936.42	£ 5,618.50	SLA Bins
03/11/2025	HMRC	BACS	£ 886.48		£ 886.48	October Tax & NI
03/11/2025	ERPF	BACS	£ 709.56		£ 709.56	October pension
06/11/2025	Google	BACS	£ 14.00	£ 2.80	£ 16.80	Licence
06/11/2025	sissons garden services	BACS	£ 176.00		£ 176.00	Cadney & Howsham Verge Cut
06/11/2025	Water Plus	DD	£ 8.86		£ 8.86	Water WP 190

14/11/2025	RBL Poppy Appeal	BACS	£ 300.00		£ 300.00	Wreaths and Crosses Donation RBL
14/11/2025	Kay Waller	BACS	£ 20.00		£ 20.00	Bugler Remembrance & Childrens Service
14/11/2025	Brigg Rotary	BACS	£ 350.00		£ 350.00	Crocus Annual Grant
18/11/2025	SW Powder Coating	BACS	£ 100.00	£ 20.00	£ 120.00	Powder Coat letter Box
18/11/2025	Brigg Office Supplies	BACS	£ 15.98	£ 3.20	£ 19.18	Card for Remembrance OoS
18/11/2025	EH Advertising Ltd	BACS	£ 3,425.00	£ 685.00	£ 4,110.00	Brigg Tote Bags
18/11/2025	Roger Hall	BACS	£ 60.00		£ 60.00	Organist - Remembrance Service
20/11/2025	Hidden Garden	BACS	£ 30.00		£ 30.00	Flowers JP
20/11/2025	Mortons	BACS	£ 743.00		£ 743.00	Printing 8th Brigg Times
20/11/2025	Anglian Water Wave	DD	£ 18.49		£ 18.49	Water RL Allotments
21/11/2025	ICO	DD	£ 47.00		£ 47.00	ICO / GDPR
24/11/2025	Water Plus	DD	£ 115.02		£ 115.02	Allotment 105***
25/11/2025	BT	DD	£ 82.06	£ 16.41	£ 98.47	New Broadband System
27/11/2025	NLC	BACS	£ 40.00	£ 8.00	£ 48.00	Pat Testing
27/11/2025	JB Rural Service	BACS	£ 350.00	£ 70.00	£ 420.00	Christmas Tree Delivery and Install
27/11/2025	JB Rural Service	BACS	£ 1,900.00	£ 380.00	£ 2,280.00	November Handyman
27/11/2025	JB Rural Service	BACS	£ 250.00	£ 50.00	£ 300.00	Removal of Barrier Baskets
27/11/2025	ERNLLCA	BACS	£ 8.34	£ 1.67	£ 10.01	Clerk SLCC Conf
27/11/2025	Scawby Estates Co	BACS	£ 166.67	£ 33.33	£ 200.00	Christmas Tree
27/11/2025	Nigel Fisher	BACS	£ 275.00		£ 275.00	8th Edition Brigg Times
28/11/2025	Kerry Hutchings	BACS	£ 1,913.06		£ 1,913.06	November Payroll
28/11/2025	O2	DD	£ 13.45	£ 2.69	£ 16.14	mobile phone
28/11/2025	Nat West	DD	£ 8.05		£ 8.05	Bank Charges
09/12/2025	Water Plus	DD	£ 16.64		£ 16.64	Water WP Allotment 190
11/12/2025	Guy Dunderdale	BACS	£ 65.00		£ 65.00	Final Sign Writing Civic Board
11/12/2025	Brigg Office Supplies	BACS	£ 19.78		£ 19.78	Postage - Civic Christmas Cards
11/12/2025	Buko Ltd	BACS	£ 752.50	£ 150.50	£ 903.00	Xmas Road Closure
11/12/2025	agilico	BACS	£ 47.77	£ 9.55	£ 57.32	Toners
11/12/2025	Defib 4 Life Ltd	BACS	£ 402.00	£ 80.40	£ 482.40	Defib Pads/Charge Pack
11/12/2025	HMRC	BACS	£ 886.28		£ 886.28	November Tax/NI
11/12/2025	ERPF	BACS	£ 709.56		£ 709.56	November Pension
15/12/2025	Google	BACS	£ 14.00	£ 2.80	£ 16.80	Coms licence
16/12/2025	Anglian Water Wave	BACS	£ 210.94		£ 210.94	Water Sep - Dec 2025 WP1158 Meters read all correct
16/12/2025	JB Rural Service	BACS	£ 425.00	£ 85.00	£ 510.00	Market Stalls Nov 25
16/12/2025	Actavo	BACS	£ 9.00	£ 1.80	£ 10.80	Barriers Xmas Tree Nov 2025
16/12/2025	Anglian Water Wave	DD	£ 89.85		£ 89.85	Water WP 1157 Sep-December 2025 Meters read all correct. Previous bills were Estimates
18/12/2025	Brigg Office Supplies	BACS	£ 190.20	£ 38.04	£ 228.24	Envelopes for Bag delivery
18/12/2025	Brigg Office Supplies	BACS	£ 19.00	£ 3.80	£ 22.80	Paper
19/12/2025	Phoenix Payroll services	BACS	£ 19.50	£ 3.90	£ 23.40	Payroll Services Oct - December 2025
22/12/2025	JB Rural Service	BACS	£ 1,900.00	£ 380.00	£ 2,280.00	December Handy Man service
22/12/2025	Barry Chilvers	BACS	£ 336.00	£ 67.20	£ 403.20	War Memorial Plants
22/12/2025	Water Plus	DD	£ 16.43		£ 16.43	Water WP 105
28/12/2025	Kerry Hutchings	BACS	£ 1,912.86		£ 1,912.86	December Payroll
31/12/2025	Hall Med Ltd	BACS	£ 215.00	£ 43.00	£ 258.00	Medical Cover Xmas Market
31/12/2025	Nat West	DD	£ 9.80		£ 9.80	Bank Charges
31/12/2025	O2	DD	£ 13.45	£ 2.69	£ 16.14	Mobile
31/12/2025	BT	DD	£ 85.39	£ 17.08	£ 102.47	Phone & Broad Band ** Out of contract - see invoice notes

Proposed Cllr N Sherwood
Seconded Cllr Riggall
Agreed – All Councillors present

b) To **note for information** the receipts, bank reconciliations to 31st December 2025, and Council budget monitoring report to 22nd January 2026

c) Cllr Waltham presented the budget that included the identified projects planned for 2026 – 2027. He thanked the Clerk for her administration of this.

The Budget for 2026/2027 and all projects identified be approved.

Proposed Cllr R Waltham

Seconded Cllr C Sherwood
Agreed – All Councillors present

d) The Precept requirement for 2026/2027 agreed as **£138,676.06** and **Band D increase of £2.00 per year. Total increase as 2.8%.**

Proposed Cllr R Waltham
Seconded Cllr P McCormick
Agreed – All Councillors present

2025/101 Environmental – to receive information, consider and resolve any matters arising.

a) War Memorial Wreath and grate.

The manufacture of the forged grate and poppy wreath by be approved as per quote from Ian Gill Sculpture. To arrange a meeting with the designer and fabricator to identify the exact spacings. Also to invite JB Rural Services Ltd as installer.

Proposed Cllr P McCormick
Seconded Cllr N Sherwood
Agreed – All Councillors present

b) Brick Planters.

To approve in principle the design and cost of the brick entry signs with the flower bed to the front and to arrange a meeting with JB Rural Services and Cllrs McCormick, C Sherwood, Rigall and Smith for designs

Proposed Cllr Waltham
Seconded Cllr N Sherwood
Agreed – All Councillors present

c) Devolved grass cutting and weed spraying.

Agreed to accept the grass cutting and weed spraying devolvement at Brigg, Wrawby and Cadney and Howsham. Clerk to gather quotes through tender process and produce at next meeting.

Proposed Cllr Waltham
Seconded Cllr N Sherwood
Agreed – All Councillors present

d) Springs Parade/B&M

Clerk updated that photos and email shave been sent to B&M, who have not responded to date. Environmental Health have also been contacted regarding waste fat blocking drains.

e) War Graves.

Cllr Kitching write an article inviting people to adopt a war grave and lay a wreath on key dates in the year or Remembrance Sunday.

Proposed Cllr Waltham
Seconded Cllr Kitching
Agreed – All Councillors present

2025/102 Events – To receive information and resolve matters arising

a) Classic Car and 1940s Event 20th September 2026

Council received the notes from the inaugural meeting on 20th Jan and an update from Cllr McCormick on plans so far for the 1940s and classic Car event.

b) Lamplight of peace.

It was agreed that Brigg TC would not be taking part in this.

2025/103 To consider expression of interest for small town of Culture to Dept. of Culture, Media and Sport.

It was agreed that Brigg would not express interest in this.

Proposed Cllr Smith

Seconded Cllr C Sherwood

Agreed – All Councillors present

2025/104 It was agreed that a letter would be written, signed by the Mayor and sent to Transport Secretary, Heidi Alexander, regarding lack of investment in rail travel in Brigg.

Proposed Cllr Waltham

Seconded Cllr C Sherwood

Agreed – All Councillors present

2025/105 Letter of Sympathy

It was agreed that a letter of sympathy would be written to the family of Chris Dyson.

Proposed Cllr Waltham

Seconded Cllr N Sherwood

Agreed – All Councillors present

2025/106 Council agreed understanding of Assertion 10 compliance and clerk to assist with setting up of Councillor Brigg TC specific emails.

Proposed Cllr Gibbons

Seconded Cllr N Sherwood

Agreed – All Councillors present

2025/107 Policies agreed en bloc

a) Safeguarding Adults 2026

b) Safeguarding Children 2026 with the addition of public statement regarding photographs of children

Proposed Cllr N Sherwood

Seconded Cllr Smith

Agreed – All Councillors present

2025/108 To receive any comments from Councillors or requests for future agenda items.

Cllr Kitching updated on the blue tokens in Tesco for the library “Wild” project. Council noted comments.

Cllr McCormick update that the Mayor’s Gold Day will be 14th August 2026

Mayor reminded everyone of her Civic Dinner at Atrium on 28th March. Asked everyone to support.

Need raffle prizes.

Cllr Kitching asked if a Cascade and new poppy could be organised for Remembrance.

2025/109 To confirm the next meeting of Brigg Town Council on Tuesday 24th February 2026 at 7.15pm

There being no other business the meeting concluded at 9.02 pm